

What to do when you arrive at Salamanca]

PROCEDURES AT THE INTERNATIONAL RELATIONS SERVICE

Upon arrival at Salamanca you should go to the International Relations Service.


Our office is open from Monday to Friday, from 11.00 to 14.00. You can find us on the third floor of the main University building (C/ Compañía). We are responsible for all the non-academic issues of the exchange/ERASMUS programme.

In the International Relations Service your arrival at Salamanca will be registered and we will request your electronic student card. If you are going to follow the Spanish language course we

will inform you about the place and the starting date of the course.

We will also issue you with a declaration that you are an ERASMUS student studying at the Pontifical University. Lastly, the International Relations Service will put you in contact with the exchange/ERASMUS co-ordinator of the faculty where you will study.

This person will be in charge of your academic tuition, and will inform you on any academic questions that you might have during your stay, such as choice of subjects, contacts with the lecturers, etc.



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(THE ACADEMIC CO-ORDINATORS ARE)

PSICOLOGÍA	Prof. Beatriz Palacios (erasmus.psy@upsa.es)
COMUNICACIÓN	Prof. Luis Alberto Rivas (larivashe@upsa.es)
	Prof. Alejandro Salgado (asalgado@upsa.es)
INFORMÁTICA	Prof. Ana Feroso (afermosaga@upsa.es)
EDUCACIÓN	Prof. Marcos Cabezas (mcabezasgo@upsa.es)
FILOSOFÍA, TEOLOGÍA	Prof. José Ramón Matito (jmatitofe@upsa.es)
LOGOPEDIA	Prof. Jorge Chamorro (jchamorro@upsa.es)
MAGISTERIO	Prof. Francisco Marín (fmarin@eulv.es)

¿DO I HAVE TO ENROL AT THE UNIVERSITY?

You don't have to enrol personally at the university, as this will be done by your academic coordinator.